



The Summit Academy

7575 W. 103rd Avenue

Westminster, CO 80021

303-438-6985

August 3, 2020 (updated 8/12/20)

Updates are highlighted in yellow.

Dear Summit families,

I hope you have been able to enjoy your summer and spend quality time with your family. It is quickly drawing to a close, and I believe we are closer to our "final" plan for this school year as we try to continue adapting to keep up with regulations. I am thankful for our teachers who have been hard at work developing and redeveloping plans for school this fall. Parents will have an opportunity to choose between 100% in seat or 100% remote classes. Please note: We have been able to add an additional remote option. (See below.)

We have received guidance from numerous agencies, including Jeffco Public Schools, CDPHE (Colorado Department of Public Health and Environment), Colorado Department of Education, Jeffco County Public Health. On Friday, charter leaders heard directly from Dr. Herlihy and Dr. Erly, the state's Epidemiologists. As they provide guidance, we are able to start making some final decisions about our plans.

Currently, our in seat plan is to rotate between secondary and elementary in our main building with other plans on the "off" week. Our goal is to implement a plan where we can phase in all our students choosing an in-seat option at Summit. Students choosing a remote option will continue to receive support at home. The in-seat options will begin with secondary students alternating weeks between Summit and a local church that is generously providing space to accommodate our needs. Elementary students will be alternating between in-seat in Summit or outdoor education activities at local parks.

IN-SEAT OPTION:

Summit will begin with the plan as stated above. Students will alternate between 2 groups:

Group A: Secondary, students in grades 7-12

Group B: Elementary, students in grades K-6

LAUNCH on August 19-21 is for Secondary students

LAUNCH on August 26-28 is for elementary students (No classes for grades 7-12 this week.)

Schedules for Launch will be coming. We plan on secondary students traveling to their teachers. This is an important day as teachers will begin training students for online learning should we have to close and begin remote. Unfortunately, due to space constraints, parents will not be able to attend with secondary students. Elementary students will travel through outdoor carnival stations, meeting their teachers, earning school supplies in the games, and completing a scavenger hunt of the building. We will stagger families throughout the morning, so that parents can attend with their children.

September 2-4, Secondary students will begin classes at Summit, Grades K-6 no classes

September 9-11, Elementary students will be at Summit and grades 7-12.

A complete calendar will be provided soon.

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We would still like for elementary students to participate in outdoor education activities on the A week, when secondary is at Summit. Thus far, we have not found locations that will allow us to meet. At this time, we are preparing "boxed" classes to choose from for remote weeks. Teachers are working on excellent lessons, with supplies provided that require little parent involvement. We are still hoping to provide some remote day field trips or a field day.

REMOTE OPTIONS:

REMOTE SCHEDULES FOR ALL OPTIONS COMING SOON!
TEACHERS ARE HARD AT WORK PREPARING THE FINAL DETAILS!

Option 1: Secondary parents may choose from classes which will be live streamed. All academic classes will be offered in livestream format. Some academic classes will also have an online class format. Other class online options may also be available. Electives will still be offered. **Elementary students** will select from several classes and boxed lessons will be available for those classes. We will also be offering some educational subscription services. There will be a few opportunities for live streaming for a few elementary classes, like IEW Writing and Spanish. If needed, parents may use a google form to request support.

Schedule for remote class sign up is coming soon. A stipend of \$400 is given per student for computer device (no phones), curriculum, microscope, or other educational supplies. More details on the process for reimbursement will be coming, however, we will need original receipts. Receipts must be dated after July 1, 2020.

Option 2: (NEW) Available for Secondary and Elementary Parents may choose 2 or more curriculums from the Summit Textbook options and work through these in a self-paced manner. Parents will complete a simple, weekly Google Form to update progress and to request support, if needed. The Google form will be simple, including student name and marking: "Progressing as planned", or "Needing extra support at this time." There will be a comment box to let us know how we can support you, and you will receive a call from Summit staff to initiate support.

Schedule for remote class sign up is coming soon. A stipend of \$400 is given per student for computer device (no phones), curriculum, microscope, or other educational supplies. More details on the process for reimbursement will be coming, however, we will need original receipts. Receipts must be dated after July 1, 2020. Curriculum may be chosen using the Summit Lending Library Catalog (link below). Please submit an order form for curriculum. Parent must choose at least 2 full academic curriculum, like math or science, for example. If spelling, grammar, vocabulary, or other supplemental books are chosen, they will count as a .5 of a curriculum.

<https://www.thesummitacademy.org/textbooks>

*Remote students wanting to return to in seat instruction will be based on in seat availability. Returning at the semester would be preferred.

*In seat students moving to remote after September 25 will not receive a stipend.

What We Know:**Plans for The Summit Academy include:**

- The playground will be in use for elementary students.
- All students and staff will be required to wear face masks. We have planned for some outdoor time, including outdoor learning spaces traffic patterns, and extended time between classes to give students a break. At any time a student needs to take a break a they may do so for a short time as long as they are socially distanced. Bandanas, gaiters, and masks with breathing holes are not permitted.
- Daily temperature checks will be taken for staff and students. Parent may choose to use the Fever Free App to complete screenings at home. Information on Fever Free will be coming. There are no plans for contact tracing.
- Drop off will be modified as follows: All students will use the drop off lane in the back of the school, between buildings. Students who drive to school will park in the designated spaces in the back. Temperature checks will be completed at your car, with parent present. Families using the Fever Free app may complete their screening at home and simply show the "Clear" sign to the staff. Summit staff is committed to welcoming each student in a friendly manner, setting them up for a positive experience each day.
- Parents will be able to choose between 100% remote or 100% in-person learning. In seat means that students attend classes at Summit and the church and participate in additional activities or boxed lessons for elementary.
- Most of our students are familiar with Schoology, so we will continue with Schoology being our student/teacher communication platform. Summit staff has been hard at work to standardize procedures for all classes and to improve online communication. A short video tutorial is being made for parents.
- Support will be offered for both students and parents who select remote learning
- Summit is prepared to transition to 100% online learning should health needs arise.
- Drop off and pick up processes may change.
- Building cleaning protocols have been developed to align with all safety requirements. Custodial staff and teachers will be trained regularly.
- In-building foot traffic will be designed to increase student and staff safety. The traffic pattern also allows for outside travel between periods so students can receive a break from their mask should they need it. Students outside will always be supervised.
- Outdoor learning spaces are being created to allow for teachers and students to go out doors when needing a break from masks.
- We really appreciate all the support we have had from our parent volunteers over the years. However, at this time, parents and visitors will not be allowed in buildings when students are present. A few parents have expressed concerns about this. In the past, parents could enter the building when dropping off and picking up students. However, at other times of

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day, for the safety of all students, parents were not allowed to enter unless they were volunteering or had other special circumstances. To support the health of our students, we will not be having volunteers until further notice. Please be assured that we maintain our positive culture and that your students are in good hands with teachers and staff who care about them and will watch out for their needs as if they were our own children. (Remember, many of them are our children.)

- **Lunches: Each student must bring a lunch to Summit.** Pizza will not be ordered during the pandemic. While secondary and elementary students are alternating weeks, we have enough space to spread students into various areas (Gym, Commons and outside) for students to eat with friends. Students will be asked to social distance. Four Square and Tether ball is allowed. Balls will be disinfected before and after use. Students will wash hands before and after lunch. Playground will be available for elementary rotations, as in the past. Elementary lunch groups will be split into 4 groups: Kindergarten, 1st grade, 2nd-3rd Grades, and 4th-6th grade. These groups will rotate between lunch and recess time.
- **All students will need a water bottle.** Students may use bottle fillers, however, drinking fountains will be disabled. Disposable cups will be available.

What Is Planned:

We are taking a "Safety First" approach to implementing the guidelines released by CDPHE. The buildings were assessed to determine how many students can safely attend in-person school at any one time. Every classroom at Summit can maintain 6 feet physical distancing for the number of students per class. Summit is planning to alternate between secondary and elementary students in the building each week during the month of September. At that time, processes regarding drop off and pick up, traffic flow of the building, and lunches will be worked out to maintain efficiency. If it is working well and safety can be maintained, we may have both groups, secondary and elementary meeting in the building.

Remote students may return to in seat option, however, it will be dependent on class availability with keeping social distancing intact.

What is Next:

Each family has had an opportunity to choose the online option or remote learning. If there are any changes to your plans, please notify Stephanie at sscarato@jeffcoschools.us.

As Dr. Glass said in his address to district leadership last week that, "No plan is ever going to be truly final." However, with the CDPHE, CDE and starting to provide the guidelines we have been waiting for, we remain on track to start school during the Launch week on August 19.



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Please know that our number one concern right now is providing a safe environment for students and staff, while continuing to provide an excellent educational opportunity for our students regardless of the path they choose. For in seat students, following safety will be important, however, we are hoping to conduct safety protocols in such a manner where they are not the focus of the students. We hope students can focus on their class activities and relationships with peers and staff.

I want to thank you for your patience and understanding as we navigate these ever-changing waters.

Sincerely,

Stephani Scarato